



## Lead Role at Exeter Scrapstore

Exeter Scrapstore is looking for a new leader to manage this long-established and essential service to Exeter and Devon. The Scrapstore was established over 30 years ago, for the last 13 of which it has been an independent company, limited by guarantee. It is overseen by a board of Trustees. The basic business model is a membership scheme, giving members the right to purchase materials at discounted prices. It is part of a nation-wide network of Scrapstores, some independent some in local authorities.

The Scrapstore offers families, schools, playgroups, artists and indeed everyone, a wide range of materials for craft, art, play, education, and theatre, all sourced from recycling, scrap and re-use. The Scrapstore is a stable business, not reliant on grants, although they are always welcome! We have good connections across the city with firms who have surplus material of every kind.

The Scrapstore Lead oversees the retail and collection aspects of the operation, working with a dedicated group of casual and volunteer staff.

The current offer is 22.5 hours a week, worked partly during opening hours (Thursday, Friday and Saturday) and partly at the postholder's discretion for administration and finance, events and collection of materials. There is a pension scheme.

We are looking for someone who is keen to support the craft and art sectors in Exeter, who has a good track record in administration, innovation in the third sector.

A Job description and application form will be on our website ([www.exeterscrapstore.co.uk](http://www.exeterscrapstore.co.uk)) and our Facebook page shortly.

**Closing date 20<sup>th</sup> February 2024.**